## मोलाना आज़ाद नेशनल उर्दू यूनिवर्सिटी مولانا آزاد نیشنل اُردویو نیورتی MAULANA AZAD NATIONAL URDU UNIVERSITY

(A Central University established by an Act of Parliament in 1998)



Date: 17 -03-2017

## TRAINING AND PLACEMENT CELL

## **NOTICE**

Sub:- Pre-placement Training Programme on 23rd & 24th March 2017.

Ref: - Approval of the Vice Chancellor dated: 14th March 2017.

Training and Placement Cell, MANUU in collaboration with Academic Allied Learning Institute, Hyderabad, is organizing a Two day Training Programme, "Employability Skills Enhancement", on 23rd & 24th March 2017.

This training will be helpful for the students during the proposed Campus Placement Drive by Tech Mahindra, Hyderabad at MANUU.

Final Semester students and pass outs from the Departments under Schools of Languages and Arts & Social Sciences are invited to participate.

Training will be conducted in batches at Room no 230/229, Second Floor, School of Languages Building between 9:30 AM to 6:00 PM on the above mentioned dates.

Students desirous to participate are advised to register their names at Training and Placement Cell at Room No. 40, Ground Floor, School of Languages by 22nd March 2017.

Resume writing, Personality and Soft Skills development and Mock Interviews etc. will be part of the training.

The Heads of Departments and Faculty/Students Co- ordinators for Training and Placement are requested to mobilise the students.

Training and Placement Cell

For Information

## Copy to:-

- 1. Vice Chancellor's Office
- 2. PVC & Registrar's Office
- 3. Dean Students Welfare
- 4. Provost Office
- 5. Proctor Office
- 6. Dean Academic
- 7. Dean School of Languages
- 8. Dean School of Social Sciences
- 9. Heads of Departments, School of Languages & Social Sciences
- 10. Director, CIT (with a request to upload on University website)

Gachibowli, Hyderabad- 500 032, Telangana. India

(Email Id: <u>manuuplacements@gmail.com</u> Contact No. 9866492949 University Training and Placement Cell)

Website: www.manuu.ac.in